

# Tiffany M. Webster

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## EDUCATION & CREDENTIALS

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<b>Master of Arts in Education and Administrative Credential</b> Concordia University Irvine	<b>2016</b>
<b>Multiple-Subject Teaching Credential</b> California State University of Fullerton	<b>2001</b>
<b>Bachelor of Arts in Communications Minor in Political Science</b> California State University of Fullerton	<b>1999</b>

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## ADMINISTRATIVE EXPERIENCE | 4 Years

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<b>Academy Coordinator</b> <b>Julian Charter School Innovation Centre Temecula, K-8 Academy</b> 27235 Madison Ave, Temecula CA 92590   (951) 719-2944   www.jcsict.com	<b>2014-present</b>
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Academy Coordinator of a Kindergarten-Eighth Grade charter school program. Instructional leader with exceptional interpersonal skills. Excellent written and oral communicator, collaborator, and ambassador to the community. Approaches responsibilities with energy, positive personality, sense of humor, ability to accept criticism, capacity to withstand stress, strong sense of self-motivation and enduring work ethic. Experienced with effective Teaching/Clinical Supervision, implementation a School Improvement Program and Safety Preparedness. Creative visionary with potential for growth.

### **Responsible for:**

- *Establishing and Maintaining Excellent Rapport with Students, Staff, Families, Colleagues and Supervisors*
- *Instructional Leadership of CCSS, NGSS,/STEM Curriculum*
- *Serving as Primary Safety Officer and Conducting Emergency and Safety Drills*
- *Implementing School Policies and Discipline Procedures*
- *Coordinating 504 plans*
- *Observing, Conferring and Coaching of Teachers*
- *Relating to students with mutual respect*
- *Providing Academic School Counseling*
- *Serving as LEA/Administrator for IEP Meetings and SST Representative*
- *Administration and Supervision of CAASPP Testing*
- *Establishing and Maintaining Outstanding Interpersonal Relationships with Teachers, Intervention Specialists and other staff members*
- *Oversight of the Multi-Tiered Safety Net Intervention Program for At-Risk Students*
- *Completing Budget and Expense Reports*
- *Knowledge of local policies, state and federal laws relating to minors, LCAP and the California Dashboard*
- *Planning and Leading Staff Meetings*
- *Seeking and Leading Professional Development*
- *Acting as Community Representative and Liaison*
- *Establishing Relationships with Local Community Members*
- *Planning and Executing School Events and Field Trips*
- *Participating in Board Meetings, PTO Meetings, Advisory Council Meetings, and Safety Committee Meetings*
- *Serving on the Strategic Planning Committee*
- *Serving on the WASC Committee*
- *Writing Contributions to the LCAP Plan*
- *Participating in Personal Learning Communities*
- *Managing of Building Maintenance*
- *Effective Communication including Building and Maintaining the Website, Creating Google Slideshow/PowerPoint Presentations, Leading Parent and Teacher Workshops, Writing Newsletters, Email, and Text Messages*

# TEACHING EXPERIENCE | 15 Years

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## **Kindergarten- 8th Grade Teacher**

**2009-2014**

### **Julian Charter School Innovation Centre Temecula, K-8 Academy**

27235 Madison Ave, Temecula CA 92590 | (951) 719-2944 | www.jcsict.com

Elementary and middle school teacher providing classroom, homeschool and online instruction to English Learners, at-risk, special education and general education students in Kindergarten-Eighth Grade.

#### ***Responsible for:***

- *Leadership of Primary Team*
- *Collaboration with Team Members*
- *Dissemination of Information from the Administrator*
- *Reporting to the Administrator*
- *Implementation of Common Core State Standards*
- *Curriculum, Project and Assessment Development*
- *Project Based Learning*
- *Guided Reading Instruction*
- *Personalized and Differentiated Instruction for At-Risk, Grade-Level and Accelerated Learners*
- *Administration of Assessments*
- *Tracking Data and Data-Driven Instruction*
- *Positive Classroom Management*
- *Effective Parent Communication including Building and Maintaining the Website, Creating Google Slideshow/PowerPoint Presentations, Leading Workshops, Writing Newsletters, Email, and Text Messages*
- *Report Cards*
- *Parent Conferences*
- *Planning Field Trips*

#### ***Participation in:***

- *Strategic Planning Committee*
- *WASC Committee*
- *District Meetings*
- *Personal Learning Communities*
- *Professional Development Workshops*
- *IEP Meetings*
- *Staff Meetings*
- *Hiring Committee*
- *Parent Teacher Organization (PTO)*

## **Kindergarten/1st Grade Combination Teacher and 3rd Grade Job-Share Teacher**

**2003-2007**

### **Pauba Valley Elementary School, Temecula Unified School District**

33125 Regina Dr, Temecula, CA 92592 | (951) 302-5140

#### ***Responsible for:***

- *Implementation of California State Standards*
- *Administration of TVUSD District Assessments*
- *Implementation of Curriculum such as McGraw Hill, Scott Foresman, Saxon, Accelerated Reader, D'Nealian Handwriting, Marcy Cook Math and Nancy Fetzer*
- *Sharing 3rd grade teaching position with Tori Donelli*
- *Collaboration with Team Members*
- *DRA Assessments*
- *Creation of Classroom Social Studies Units*
- *Positive Classroom Management*
- *Effective Parent Communication*
- *Writing Newsletters and Email*
- *Report Cards*
- *Parent Conferences*
- *Planning Field Trips*

#### ***Participation in:***

- *District Meetings*
- *Professional Development Workshops*
- *IEP Meetings*
- *Staff Meetings*
- *Parent Teacher Organization (PTO)*

<b>Kindergarten/1st Grade Combination Teacher</b> <b>Sherman Oaks Elementary School, Los Angeles Unified School District</b> 14755 Greenleaf St, Sherman Oaks, CA 91403   (818) 784-8283	<b>2002-2003</b>
<b>2nd Grade Teacher and 4th/5th Grade Reading Resource Teacher for English Learners and At-Risk Students</b> <b>Kinoshita Elementary School, Capistrano Unified School District</b> 2 Via Positiva, San Juan Capistrano, CA 92675   (949) 489-2131	<b>2000-2002</b>
<b>Substitute Teacher</b> <b>Capistrano Unified School District and Saddleback Valley Unified School District</b>	<b>1999-2000</b>

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## PROFESSIONAL DEVELOPMENT

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<b>SDCOE Youth Mental Health First Aid Training</b> Temecula, Ca	<b>2018</b>
<b>California Charter School Association Conference</b> Temecula, Ca	<b>2018</b>
<b>Mandated Reporter, Suicide Prevention and Harassment Training</b> Temecula, Ca	<b>2017</b>
<b>Safety and Disaster Preparation Training</b> Temecula, Ca	<b>2017</b>
<b>Okapi Guided Reading Training “Creating an Intentional Space for Effective Small Group Instruction.”</b> Encinitas, Ca	<b>2017</b>
<b>EdTech Team Temecula Valley Summit featuring Google Applications for Educators (GAFE)</b> Temecula, Ca	<b>2015-2017</b>
<b>ELDA Spotlight on Education Series</b> <b>Keynote Speakers: George Couros, Kevin Honeycutt, Sal Khan</b> University of San Diego	<b>2014-2016</b>
<b>“Innovator’s Mindset”</b> <b>Keynote Speaker: George Couros, M. Ed, Division Principal of Innovative Teaching and Learning</b> Concordia University Irvine	<b>2016</b>

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## SOCIAL MEDIA & WEBSITE LINKS

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[www.TiffanyWebster.com](http://www.TiffanyWebster.com) | [Teachers Pay Teachers](#)  
[Facebook](#) @tiffinywebsterteacher | [LinkedIn](#) Tiffany Webster | [Twitter](#) @tiffinymwebster